

ACUPUNCTURE COMMITTEE MEETING MINUTES
of the
BOARD OF MEDICAL EXAMINERS
301 S. Park Avenue, 4th Floor Small Conference Room, Helena MT
1:30 p.m. - 3:05 p.m.
April 8, 2014

1. Call To Order - Establish Quorum (00:26)

COMMITTEE MEMBERS PRESENT:

Ms. Tanja Brekke, Chair (by telephone)
Mr. Douglas Womack (by telephone)
Ms. Bree Manninen (by telephone)
Ms. Pat Bollinger (by telephone and later in person)

COMMITTEE MEMBERS NOT PRESENT:

None

STAFF PRESENT:

Mr. Ian Marquand, Executive Officer
Anne O'Leary, Esq., Board Counsel
L'Joy Griebenow, Board Management
Lisa Addington, Audit Unit
Shelly Gloege, Audit Unit

GUESTS PRESENT:

None

2. Approval and Tentative Modification of Agenda Order (1:33)

a. The Committee reviewed the April 8, 2014 agenda.

MOTION: Ms. Bollinger moved to approve the [April 8, 2014] agenda [as presented]; Mr. Womack seconded the motion. Motion passed unanimously. (1:44)

3. Review and Approve Minutes (2:05)

a. The Committee reviewed the January 7, 2014 minutes.

MOTION: Ms. Manninen moved to approve the January 7, 2014 minutes [as presented]; Ms. Bollinger seconded the motion. Motion passed unanimously. (2:25)

4. Public Opportunity to Comment (2:49)

The Chairperson opened the meeting for public comment. There was no public comment.

5. Board Action

a. Review of 2013 Continuing Education Audit (3:05)

The Committee discussed the on-going 2013 continuing education audit with Ms. Lisa Addington and Ms. Shelly Gloege.

MOTION: Ms. Manninen moved that anybody who would like an exception to be considered for continuing education that does not fall under NCCAOM or a school accredited program that they submit a certificate as well as a description of the course and a description of the organization that is offering the course to be reviewed by the Board or the subcommittee. (26:55) Discussion ensued.

Ms. Manninen amended her motion. (28:54 and 31:14)

MOTION: Ms. Manninen moved that any licensee who wants to request an exception for the [continuing education] courses that are not NCCAOM or associated with an accredited school must submit a certificate, a description of the course, and a description of the organization offering the course(s) to be submitted to the Acupuncture Committee in sufficient documentation to ensure the course meets the [A.R.M.] 24.156.1409 requirements; Mr. Womack seconded the motion. Motion passed unanimously. (32:02)

MOTION: Mr. Womack moved to grant [to the writer of the first hardship letter considered by the Committee this date] an extension of time until May 15, 2014; Ms. Manninen seconded the motion. Motion passed unanimously. (34:28)

MOTION: Mr. Womack moved to accept the course “Chinese Clinical Medicine” [provided by Academic Services International, California Provider No. 326] for continuing education credit; Mr. Manninen seconded the motion. Motion passed unanimously. (39:02)

MOTION: Ms. Manninen moved to approve the Kikko Matsamoto course [“Autoimmune Conditions and Digestive Disorders”] for continuing education credit; Mr. Womack seconded the motion. Motion passed unanimously. (55:35)

MOTION: Ms. Manninen moved that if [a licensee] sent in their CEUs in a list form that a response letter [should be provided to them] to have them send in the certificates and the information to show that they did complete those courses; Mr. Womack seconded the motion. Motion passed unanimously. (58:41)

b. Preparations for 2014 Renewal and CE Audit (59:18)

This was for information only; no Committee action was taken.

c. Review of BOME Rule Change Proposals Regarding Acupuncturists (1:11:38)

Mr. Marquand led this discussion. This was for information only; no Committee action was taken.

d. Topics and Tasks for 2014 (1:23:21)

Mr. Marquand led the discussion. Next meeting will be June 3, 2014; 1:30-3:00 p.m.

6. Adjourn

MOTION: Ms. Bollinger moved to adjourn the meeting; Ms. Manninen seconded the motion. Motion passed unanimously. (1:26:50)

Meeting adjourned. (1:27:29)